

SAFE@SUNO



An Overview

Over the next months and years, as our city, state and nation responds, recovers and stabilizes from the COVID-19 pandemic, Southern University at New Orleans (SUNO) will continue to work towards re-populating the campus community within the guidelines and recommendations from the City of New Orleans, State of Louisiana, the Center for Disease Control (CDC) and Louisiana Department of Health (LDH).

This migration back to campus will be difficult, but our top priority, at all times, is to provide a safe and healthy work environment for faculty, staff, and students. These guidelines are intended to inform your actions as we begin, over the summer, the slow and deliberate process of physically returning to campus. SUNO is planning a gradual, phased return to on-campus work, informed by public health requirements and guidance. We are working closely with medical professionals and have partnered with Ochsner Health Systems to ensure alignment with requirements and best practices for safety. After the stay-at-home order is lifted, we will not immediately return to standard operations; rather, we will embrace a phased approach outlined within this comprehensive, yet fluid plan.

Central Focus

Our central focus will be the continued reduction of the spread of COVID-19 to protect our faculty, staff and students, and that will mean that in all that we do the following will serve as our guiding principles:

Guiding Principles

- Prepare the Physical Campus to be a Safe Workplace
- Manage & Control Access Points
- Social Distancing
- Reduce Touch Points
- Prepare all campus stakeholders
- Always communicate and reinforce the SAFE@SUNO Plan

Interim Chancellor Ammons has commissioned a cadre of individuals to lead the SAFE@SUNO plan. Those individuals are continuously working to develop and update this plan frequently.

Committee:

Laverne Toombs, Co-Chair Dr. Mostafa Elaasar

Dr. Melva Williams, Co-Chair Darryl Glenn

Bruce Adams Derrick James

Dr. David Adegboye Josephine Okoronkwo

Sheryl Crosby Patrick Shaw

Edmond Cummings Dr. Illya Tietzel

Harry Doughty

The way ahead leads back to our campus, but first, we want to make sure that everyone that enters our campus knows that they are SAFE@SUNO.

A Three Phase Approach



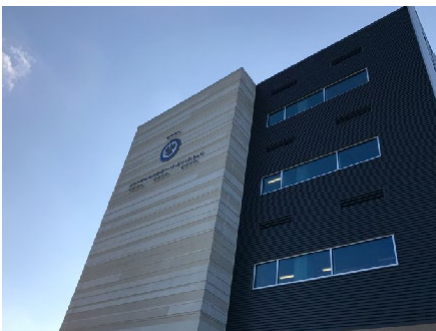
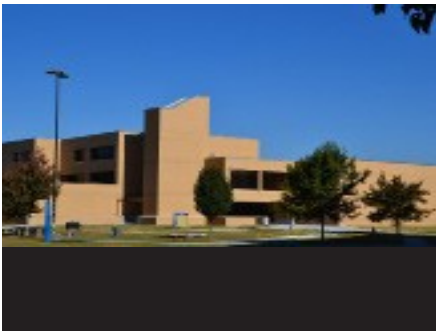
Phase I Activity Overview (May 18-June 12):

- Emergency staff will continue to work (SUNOPD, SUNO Housing, Facilities, etc...)
- All summer courses will be taught in 100% online format.
- All enrollment procedures will take place remotely.
- Faculty, Deans and appropriate personnel will participate in the Board of Regents sponsored faculty development on online delivery.
- Orientation will be developed in an online format.
- By Friday, June 12, 2020 Vice Chancellors will submit hybrid work schedules to human resources, SUNO Nurse and SUNOPD.
- Buildings will be cleaned and sanitized in preparation for Phase II reopening.
- Purchase goods and services in preparation of reopening (PPE, signage, sanitization stations, contract with cleaning companies etc...)
- COVID19 plan and facilities review from Ochsner Health Systems.
- Develop educational partnership with Ochsner for community outreach and education of COVID19 with the community
- Gather list of testing sites for referrals.
- Virtual Townhall meeting to share the plan to the campus community.
- Set-up coronavirus email address for faculty, staff, and students to provide input regarding the plan (COVID19@suno.edu).
- SUNO will create the SUNO Community Voice Education Program to teach students, faculty, staff, and community on prevention and implications of underlying illness and its effect on communicable diseases. This program will be in partnership with Ochsner Health Systems.
- Engage architectural firm/construction company to review areas for interior sanitization stations.

Sample:

Building	Campus Room	Maximum Occupancy
Bashful Administration Building	Conference Room 306	10
University Center	Bowling Alley	8
Social Work Building	Classroom 105	15
Library	Computer Lab 2	13
Library	Break Room 203	3

A Three Phase Approach



Phase II Activity Overview (June 15-July 31):

- Additional office staff returns in a hybrid capacity 25% of Faculty and staff in high risk categories will be given special permissions by their respective direct supervisor and Vice Chancellor to continue to telecommute.
- Faculty continue to work remotely online
- Faculty will finalize the academic schedule
- Faculty and staff have virtual office hours
- Staff may work Monday, Wednesday, and Friday's giving Tuesday and Thursday's as days to sanitize office areas and large common spaces. Schedule to be determined by Vice Chancellor's and Department of Facilities.
- No unapproved vendors will be allowed on campus
- All students and external visitors will adhere to appointment only meetings.
- All meetings of two or more persons should be hosted virtually
- Continue to redesign the academic schedule for fall 2020 to adhere to social distancing
- Work with architectural firm and Ochsner for an extensive review of classroom spaces, etc...
- Courses will continue online for summer school
- General communication to parents and students on new partnership with Ochsner Health Systems and new protocols for coming to campus.
- Safety communications will be sent to new and returning students on how to return to campus and how to enter the campus environment.
- Zoom meetings will be hosted by SUNO Housing and Ochsner Health Systems for parents and students to give guidance on staying safe in housing.
- Faculty representatives will partner with ITC to ensure classroom teaching is able to be simulcast online. Acquire & purchase video cameras that can connect to SMART Boards. Collaborate with ITC about compatibility issues and functionality issues
- Occupancy signage will be posted on ALL spaces inclusive of offices. People will not be able to exceed the occupancy of each room/campus space.
- Purchase of infrared camera system to monitor temperatures, social distancing and ensure all are wearing face coverings.
- Research UV lighting procedures for sanitization.
- Continued development of the community educational plan featuring SUNO and Ochsner
- Appropriate signage installed

A Three Phase Approach



Phase III Activity Overview (August 3):

- All faculty, staff and students must be tested for coronavirus. Results must be turned into the University Nurse.
- Students returning to campus housing must adhere to coronavirus testing guidelines that may require additional testing throughout the semester.
- All campus constituents will be required to complete a video training course on coronavirus prevention and sanitization requirements.
- Installation of infrared cameras.
- All non-essential travel remains suspended

Faculty and Course Operations

- Faculty and staff may still work in staggered attendance patterns as determined by the supervisors/Vice Chancellors/ and Ochsner Health Systems to adhere to social distancing guidelines.
- All classes will be rescheduled to adhere to social distancing guidelines. Faculty will separate students appropriately to physically attend on alternate days. Other days, non-attending students will participate in the course remotely via WebEx, zoom, etc... and turn in assignments online. Faculty may even consider a weekly schedule where a portion of the class attends alternate weeks instead of days. Here are samples of options for course scheduling. Other scheduling variations will be considered to ensure faculty are able to provide and maintain the appropriate rigor of their respective course.

Each faculty will need to have their schedule approved by the Dean and Vice Chancellor and attendance schedules should be communicated to students prior to the first day of class. Students should not physically report to class until the faculty member has given them an appropriate attendance group.

Sample Course Schedule Option 1

Group	Physical Attendance Week
Student Group 1	Week 1
Student Group 2	Week 2
Student Group 3	Week 3
Student Group 1	Week 4
Student Group 2	Week 5
Student Group 3	Week 6

Monday	Tuesday	Wednesday	Thursday	Friday
Group 1	Group 2	Group 1	Group 2	Course Taught Live via Zoom/WebEx

A Three Phase Approach



- All face-to-face classes will end on Wednesday, November 25. The remainder of the semester may be completed through distance education.
- Banner functions will be enabled for faculty to immediately add students from wait lists in Banner for their own classes
- Banner functions will be enabled for faculty to override pre-requisites for students for their own classes. An approval must be received by the appropriate Dean prior to the override.
- Faculty Deans in conjunction with supervising faculty and Vice Chancellor for Academic Affairs will create plans for safe participation in off campus learning activities (internships, volunteer opportunities, etc...)

Student Affairs

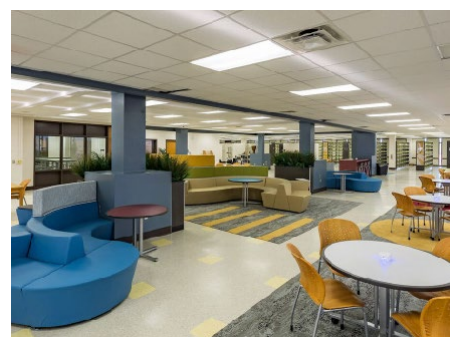
- All students living in SUNO Housing will be required to move out of student apartments by Wednesday, November 25. For students who may receive a move-out exemption, requests must be submitted by Friday, October 30, 2020. Exemptions must be submitted online and provide detailed documentation supporting a need to remain. A mandatory quarantine will be in effect from 11/26/2020 until further notice.
- All face to face campus events will be required to use an Eventbrite type software as all activities will require prior registration to determine attendance. After the attendance maximum has been reached, the event may be LIVE streamed via social media. Temperature checks and masks are mandatory to enter or attend any event. Some events may require an updated coronavirus test.
- All student groups (SGA, Greek Organizations, Academic Clubs, etc...) must submit an activity request form 30 days in advance to the Director of Student Activities to seek approval for ANY face to face event (on campus or off campus). A training will be mandatory for all students and advisors hosting events. The training is to be completed for each event.
- Multiple sessions of campus events may be suggested and hosted



General Safety Protocols and Procedures

- **Knights monitoring Knights:** All are required to notify campus police or a designee if it is observed that someone is not adhering to social distancing guidelines, not wearing a face covering, not complying with temperature checks, or found violating any other safe precautions.
- Facilities developed cleaning protocols for sanitization of all campus facilities
- HVAC units filters are being changed regularly using a higher grade filter.
- Contract workers will be hired to monitor and refill PPE, hand sanitizer stations, and frequently clean doorknobs, light switches, bathrooms, and high touch areas.
- All heavy touch areas in the buildings, and offices are continuously wiped down with a disinfectant inclusive of elevator buttons and handrails, door handles, knobs, & touch plates, handrails in the stairwells, and restroom sinks, and flush handles.
- Hand soap has been stockpiled to provide an ample amount for hand washing. Soap is monitored throughout the day.
- Hallway floors have been stripped and mobile scrubber used to mop the floors with a disinfectant.
- All carpeted offices, and rooms have been sprayed with a disinfectant, and that process will continue.
- All classrooms have been disinfected.
- Handshakes and physical contact / greetinfs are not allowed.
- SUNO will use "zig-zag" or "checkerboard" seating format in classrooms and mark seats with signage.
- In conference rooms, seats will be marked, and others removed.
- Seats in lobby areas may be either removed or marked to identify social distancing.
- Whenever possible, all in-person meetings should be replaced with virtual meetings.
- All meetings should be scheduled to allow for time to sanitize the space between meetings.
- Whiteboard pens and erasers will be removed and if used, do not share to reduce touch points and cross-contamination
- Remove shared beverages and food from meeting rooms and break rooms.
- Remove high-touch items such as magazines in lobby areas, coffee pots and cover water fountain across campus.
- Cleaning products will be kept in all meeting rooms, work and learning spaces and should not be removed. Please notify facilities if cleaning products are getting low.

General Safety Protocols and Procedures



Residential Life



- Students will not be allowed to have guests within their apartments. Delivery items (Uber Eats, Pizza Delivery, Lyft transportation, etc...) must be delivered to the clubhouse. Mailing services will continue to be limited.
- All students will be mandated to participate in a health and safety training course prior to move-in.
- Quarantine rooms will be available on a limited basis
- Students must keep rooms and common areas (kitchen, bath rooms and living rooms) clean always. Students may be evicted if cleanliness rules are not being followed.
- Campus move in dates have been expanded to de-densify campus during this heavily trafficked time.
- All students will be assigned a move-in time to ensure social distancing.

Dining Services



- To help limit density, the food service schedule in the Café may be modified/extended to accommodate students.
 - Take out and to-go wear will be encouraged.
 - Occupancy maximums will be monitored
 - Self-service food stations are suspended until further notice.
 - Seating in dining halls will be reduced to promote physical distancing.
 - Dining tables and chairs will be sanitized more frequently by dining hall staff.
 - All diners should sanitize the seating area before and after sitting for a meal.
 - Community members will also be expected to sanitize dining tables and chairs after each use.
 - Diners will not be allowed to congregate after finishing a meal to ensure others are able to enter the facility.
- update this plan frequently.

Knights Helping Knights



A Shared Responsibility: It will be almost impossible for custodial teams alone to perform the necessary functions with the frequency and extent needed to combat the spread of the novel coronavirus. Each member of the SUNO campus community has a joint responsibility for sanitizing their own areas and shared areas (meetings, commonly used spaces, desks, labs, etc...). Disinfecting wipes will be provided in these areas to help all SUNO campus community do their part to promote health and wellness on campus. Sanitation Stations will be available in each building to replenish wipes and provide disposable masks as needed.

Check-in Procedures: Staff, Faculty, Students and Visitors

Check-in Procedures: Staff, Faculty, Students and Visitors

According to the CDC, temperature checks and pre-screening procedures must be in place for employees and visitors prior to entering a workplace. To comply with this guideline, the following is a proposed check-in process using a “Zone” approach.

Designated Temperature Taking Locations:

Park Campus

- Emmett W. Bashful Administration Building Main Lobby – 7:00 AM – 10:00 AM*

Lake Campus:

- College of Education and Human Development Main Lobby – 8:00 AM - 10:00 AM*
- Entry Gate to Housing (Residents not previously screened and all visitors, TBA) *
- Residential Housing – (Residents and Employees Only) 8:00 AM – 5:00 PM *

Other Procedures:

*Students and employees arriving on Campus after 10:00 AM will report directly to the University’s Nurse on the Second Floor, University Center for a temperature check prior to entering a building. An individual with a temperature of 100.4 degrees or above will consult with the Nurse and/or referred to an appropriate testing site at no cost to the University.

At check-in:

- Temperatures will be taken and recorded, and a paper bracelet or sticker will be given that must always be worn while on campus.
- A short health screening form will be completed on each person’s personal device (phone). Paper forms will be available for those that do not have access to phones.
- Hand wipes and face masks will be provided as needed. If masks are unavailable, faculty, staff and students will be asked to leave campus and return immediately with a face covering.
- All people are expected to bring a face mask or covering with them to work.





Communication Plan

Communication regarding the operations and practices in response to COVID-19 will come in many forms before, during and after the return of faculty, staff, and students. These forms include the website and the dedicated Coronavirus landing page, alert system, social media, and traditional media.

Communication Projects

- Primary message about the plan (Chancellor)
- How to Return messaging – video blogs, social media
- HR (employees – how to report symptoms, daily check-in/health monitoring; leave/absenteeism; mental health)
- Nurse (students)- how to report, monitoring health, social distancing
- Faculty/Staff (Classroom/Courses) – how to return to campus, classroom, and office hours
- Student Leaders/Orientation Leaders – Reinforce Hygiene, Classroom and Social Distancing Order – video blogs, social media
- Virtual Town Hall Meetings

Targeted Message Points:

- Re-Opening SUNO is a collective effort.
- Safety of faculty, staff and students is the top priority in the SAFE@SUNO plan.
- FAQ's and messages reinforcing face covering, washing hands, following social distancing rules- all help to keep

SUNO safe and strong:

- FAQ's and messages reinforcing when and how students and staff return to campus
- FAQ's and messages reinforcing what is being done to prepare the campus and keep everyone healthy
- FAQ's and messages reinforcing what is expected in terms of social distancing, hygiene, PPE use
- FAQ's and messages reinforcing what will be done to keep the campus safe (hygiene, wellness monitoring, etc.)
- FAQ's and messages reinforcing what will happen when we have a positive COVID case in the campus community

The key to these efforts is 24 hr. monitoring of the website and SUNO social media, which is the “central office” for students, faculty, and staff, as well as stakeholders and the community. This means:

- The home page and social media posts will be updated frequently
- Will curate and develop content to ensure that the page is relevant for users.
- The communications mix will continue to be video blogs, social media, etc...

Branded Image and Taglines

- #Safe@SUNO

Technology Plan



When reviewing the services provided to students on-campus, the ITC provided two primary services. These are servicing computer labs and providing Student ID Card Services. To provide these services in a safe and efficient manner, the ITC is recommending the implementation of the following (bold face items are completed):

1. Student ID Cards

- a. ITC has created an appointment system for receiving an ID card. Students can schedule an appointment via the website (<http://www.suno.edu/page/sunoidcard>). This ensures social distancing as the appointments are set for 30-minute intervals. Future plans include deploying this function for other enrollment offices.
- b. ITC has installed the QLESS mobile APP (<https://www.qless.com/L>) for Student ID Services. This ensures social distancing as students will enter the service area only when notified via the APP. Future plans include deploying this function for other enrollment offices.
- c. Deploy a self-service Student ID application. This would reduce physical visits to the Information Technology Center.

2. Computer Labs

- a. Deploy computer based social distancing by temporarily disabling specific computers in the lab. This ensures that users will maintain the appropriate distancing. The temporarily disabled computers will display pertinent information for the user explaining why the computer is disabled. This task has been completed in all "Non-Academic Labs".
 - b. Deploy web-based computer lab diagrams showing the availability of the computers in each lab. This information is available via the SUNO website (<http://www.suno.edu/page/computer-labs>). This has been completed for all "Non-Academic Labs".
 - c. Deploy Virtual Desktops for all academic labs. Virtual desktops are a technology that allows the user desktop to reside on a server and not the physical desktop that is in use. This allows the desktop to be moved to a different location instantaneously. That location can be on campus in another lab or off campus via the internet.
 - d. Purchase approximately 80 new desktops. This would be enough to replace the desktops in the General Labs, Physics Lab, Library and the Housing labs. The desktops in these locations are outdated and are extremely slow. These desktops would have a hard time running the latest Microsoft Office software.
- Besides the above identified strategies, the University WebEX account has 240 device licenses. These licenses can be used to support video cameras and smartboards.

SAFE @ SUNO General Information



FEVER



SORE THROAT



COUGH



**SHORTNESS
OF BREATH**

MONITORING YOURSELF FOR SYMPTOMS

It's crucial that we work together to ensure each other's safety. Every day before coming to work, you are required to self-screen and check for symptoms. If you have any of the symptoms listed below, do not report to work. Instead, contact your primary care provider, notify your supervisor, and email the SUNO Nurse at Scrosby@suno.edu.

The information in the following sections on COVID-19 symptoms, risks, and precautions is based upon guidance provided on the Centers for Disease Control & Prevention website.

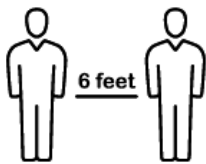
SYMPTOMS TO CHECK FOR

A variety of symptoms have been associated with COVID-19, and their impact has ranged from mild to severe. Some of these symptoms may appear 2–14 days after exposure to the virus:

- Fever above 100°F, or feeling unusually hot (if no thermometer is available), accompanied by shivering/chills
- Sore throat
- Cough
- Runny nose or new nasal congestion
- Difficulty breathing/shortness of breath
- Diarrhea, with or without respiratory symptoms
- Nausea and/or vomiting
- Headache
- Generally feeling unwell, fatigue, and/or muscle aches
- New loss of taste or smell
- New foot sores

This list is not comprehensive. As with any illness, please consult your medical provider or the SUNO Nurse if you are experiencing other symptoms that are severe or concerning to you. Do not report to work if you are not feeling well. Human Resources offers guidance for employees and supervisors related to COVID-19 and absences from work. If you have been in close contact with someone who has tested positive for COVID-19, who is being tested for COVID-19, or who has concerning symptoms, you should stay home. If you feel symptoms arise yourself while on campus, leave and call your primary care provider, notify your supervisor.

Health Practices for Individuals



SOCIAL DISTANCING



FREQUENT HAND WASHING



PHYSICAL DISTANCING

HIGHER-RISK GROUPS

According to the CDC, some groups are at higher risk for severe illness from COVID-19:

- People 65 years and older
- People who live in a nursing home or long-term care facility
- People of all ages with underlying medical conditions, particularly if not well-controlled, including:
 - People with chronic lung disease or moderate to severe asthma
 - People who have serious heart conditions
 - People who are immunocompromised (many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, autoimmune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune-weakening medications.)
- People with severe obesity (body mass index [BMI] of 40 or higher)
- People with diabetes
- People with chronic kidney disease undergoing dialysis
- People with liver disease
- People whose medical provider deems them at higher risk

LIMITING THE SPREAD OF GERMS

Health Practices for Individuals



WASH HANDS FOR MINIMUM OF 20 SECONDS



60% ETHANOL OR 70% ISOPROPNOL HAND SANITIZER

PROPER HAND WASHING

Wash your hands with soap and water for at least 20 seconds when visibly soiled, before eating, and after using the restroom. Use an alcohol-based hand sanitizer with greater than 60% ethanol, or 70% isopropanol in healthcare settings, or when soap and water are not available.

USE OF PERSONAL PROTECTIVE GEAR

MASKS

We have all learned that those who do not feel sick can still spread the virus. That is why, as we return to on-campus work, all faculty, staff, students, and visitors are required to wear facial coverings or masks. We expect everyone to provide their own mask or face covering for normal, day-to-day activity. The University will provide masks in specified settings, when required by health and safety



CLOTH FACE COVERING:

Worn by the campus community, including faculty and staff, in shared, non-healthcare settings to reduce the wearer's ability to spread infection via respiratory droplets. These inexpensive face coverings can be made at home or purchased. Change and launder your face coverings daily. Store them in a clean paper bag when not in use.



DISPOSABLE MASK:

Also worn by the campus community, including faculty and staff, in shared, non-healthcare settings to contain the wearer's respiratory droplets. These masks should be discarded daily.



SURGICAL MASK:

Reserved for healthcare workers providing patient care. These masks reduce the wearer's spread of respiratory droplets and shield the wearer from large droplets emitted by others.



N-95 RESPIRATOR:

Reserved for persons at high risk of COVID-19 exposure, including healthcare workers, first responders, and clinical staff performing aerosolizing or procedures with high potential for viral transmission, or staff cleaning known COVID-19 contaminated spaces. These contain the wearer's respiratory droplets and protect the wearer from the finer respiratory droplet emissions of others.

Additional Information to Remain Safe



HOW TO WEAR A CLOTH FACE COVERING

Cloth face coverings should meet the following criteria:

- Fit snugly but comfortably against the sides of the face and cover the nose, mouth, and chin
- Fasten securely with ties or ear loops
- Include multiple layers of fabric
- Allow for breathing without restriction
- Be able to be laundered without damage or change to shape



GLOVES, GOGGLES, AND FACE SHIELDS

Most employees will not need to wear gloves in the course of their everyday duties. They do not replace the need to wash your hands often and avoid touching your face. If you are required to wear protective goggles or face shields in the workplace, you will be notified by your supervisor. Gloves and other protection may be necessary for healthcare workers and other individuals working in high-risk situations (ie. nurse, maintenance).



DISINFECTING YOUR WORKSPACE

Our Facilities team works hard to routinely clean and disinfect all SUNO Buildings in accordance with CDC guidelines. But we all need to do our part and wipe down personal work surfaces and commonly touched areas to stop the spread of illness and protect ourselves and others. You are required to wipe down your workspace at the start and end of every work shift. Frequent cleaning of surfaces and objects touched by multiple people (e.g., tables, doorknobs, light switches, countertops, handles, touch screens, printer/copiers). The use of breakroom facilities will be discontinued at this time, including the use of communal coffee pots, or shared appliances. In addition shared lunches or pot lucks are prohibited to reduce the spread of illness.

SAFE @ SUNO Partners

SUNO has found value in partnerships with experts in the fields of medicine, infectious diseases, and social monitoring.



Websites & Contact Information

Human Resources

Email: Kajones@Suno.edu

Phone: 504-286-5118

<http://www.suno.edu/page/human-resources-forms>

Campus Nurse, Student Health Services

Email: Scrosby@suno.edu

504-286-5374

Campus Police

For general information and non-emergencies:

504-286-5291

For emergencies: Call 911

<http://www.suno.edu/form/campus-police-contact-us>

CENTERS FOR DISEASE CONTROL & PREVENTION COVID-19

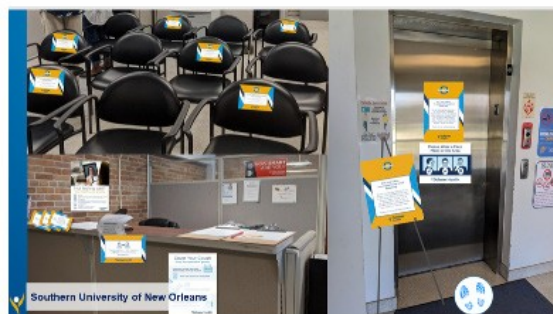
<https://www.cdc.gov/>

SAFE @ SUNO APPENDIX:

Occupancy Chart Template

Building	Campus Room	Maximum Occupancy
Bashful Administration Building	Conference Room 306	10
University Center	Bowling Alley	8
Social Work Building	Classroom 105	15
Library	Computer Lab 2	13
Library	Break Room 203	3

Social Distancing Flooring Marker Samples



✓ Typical placement: a line on either both sides of elevator bay and inside corners of elevator to indicate the correct number of people and spacing

SAFE @ SUNO APPENDIX:

Employer Health Clinic

On-site Access to Healthcare

- Introducing Virtual Employer Clinic



- Free Prescription Delivery available (during Ochsner Retail Pharmacy normal business hours and delivery with 20 miles of an Ochsner Retail Pharmacy)

Infrared cameras



Plexiglass Shields



Suggested Sanitation Stations



FALL 2020	REVISED CALENDAR
August 6 (R)	Freshman Orientation and Registration (9 a.m. - 5 p.m.)
August 7 (F)	Registration for New Freshmen, Transfer Students, Disabled Students and Veterans (8 a.m. - 5 p.m.)
August 10 (M)	University Professional Conference (8 a.m. - 12:00 Noon)
August 10 (M)	Registration for all Returning Students Registration Ends (12 Noon - 5:00 p.m.)
August 11 (Tu)	Registration for all Returning Students Registration Ends (8:00 a.m. - 5:00 p.m.)
August 12 (W)	Classes Begin (Day and Evening) Late Registration and ADD/DROP Begins
August 21 (F)	Late Registration and Add/Drop Ends
August 28 (F)	PURGE
September 4 (F)	Final Day to Pay Fees (5:00 p.m.) Final Day to Apply for Spring Graduation
September 7 (M)	Labor Day Observance
October 5-10 (M-S)	Mid-semester Examination Period
October 13 (Tu)	Mid-semester Grades Due in Registrar's Office
October 30 (F)	Final Day to Drop Classes or Withdraw from the University
November 2 (M) - 21 (S)	Pre-Advisement for Spring 2021
November 16 (M) - 17 (Tu)	Senior Final Exams
November 20 (F)	Senior Final Grades Due
November 24 (Tu)	Last Day of Class
November 25 (W) - 28(S)	Thanksgiving Holiday
December 1 (Tu)	Final Exams Begin
December 5 (S)	Final Exams End
December 5 (S)	Commencement
December 9 (W)	Final Grades Due in Registrar's Office Fall Semester Ends

***This plan will be updated periodically to reflect new guidelines.**