Vacancy Announcement System (VAS)

Date: January 5, 2021   Department: Title III

○ SUS   ○ SUBR   ○ SULC   ○ SUAREC   ● SUNO   ○ SUSLA

Application Deadline: January 17, 2021   Date position to be filled: ASAP

Position Title: Online Instructional Designer

Salary (annual): $65,000-70,000   or Salary Range: _____ to _____

Please check all categories that apply to this position:

Status	Faculty Position	Unclassified Position	Classified Position
○ Part-time	○ Temporary	○ Administrative	○ Probationary
____ % of time	○ Tenure	○ Temporary	○ Job Appointment
● Full-time	○ Tenure Track (Probationary)	○ Permanent	○ Provisional Appointment
	○ Grant	● Grant	
	○ Contract	○ Contract	

Contact Person: Dr. Teresa Hardee   Telephone No: 504.286.5117

Contact Email Address: thardee@suno.edu

Contact e-mail address is for: ○ Human Resources utilization only   ● Posting to VAS website

Brief job description

The Instructional Designer will work with faculty teaching online to create expertly designed courses with engaging, accessible course content that is delivered via the LMS. The core responionsibilities include designing online course templates, creating standardized course content, conducting regular course reviews for content quality and accessibility, ensuring that course content is compliant with ADA Standards for Accessible Design, helping faculty with course alignment, and improving teacher-student interaction, via electronic communication, discussions, and web-based interactive learning activities. The Online Instructional Designer will also make recommendations for online faculty professional development and training. This individual will report to the Director of E-Learning.

Teach two online courses annually in the SU Online course schedule, in accordance with discipline qualifications.

Minimal qualifications

Master's Degree in Instructional Design, Educational Technology, or Instructional Technology; A minimum of two (2) years-experience designing and developing online courses; Knowledge of current compliance standards related to ensuring accessibility; Demonstrated ability to develop high-quality online instructional design support using a dedicated learning management system; Demonstrated ability to develop content that is compliant with ADA Standards for Accessible design; Demonstrated ability to provide faculty professional development and training related to course design; Quality Matters Certificate in Applying the Quality Matters Rubric

Preferred qualifications: Ph.D. degree in Education, Educational or Instructional Technology or related field; Quality Matters Certified Peer Reviewer

Remarks

Submit electronically a statement of interest, three letters of recommendation, curricula vitae, official graduate education transcripts

Apply To:
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AN EQUAL OPPORTUNITY EMPLOYER

Position Vacancy Announcement Request