

Vacancy Announcement System (VAS)

Position Vacancy Announcement Request

Date: 10/8/2021 Department: Education Opportunity Center Horizon TRIO Program
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Application Deadline: October 22, 2021 Date position to be filled: November 1, 2021

Position Title: Community Outreach Advisor

Salary (annual): \$20,000 or Salary Range: _____ to _____

Please check all categories that apply to this position:

Status

- Part-time
_____ % of time
 Full-time

Faculty Position

- Temporary
 Tenure
 Tenure Track (Probationary)
 Grant
 Contract

Unclassified Position

- Administrative
 Temporary
 Permanent
 Grant
 Contract

Classified Position

- Probationary
 Job Appointment
 Provisional Appointment

Contact Person: Dr. Shrylin Davis, EdD, CSW Telephone No: 504-284-5445

Contact Email Address: sdavis@suno.edu

Contact e-mail address is for: Human Resources utilization only Posting to VAS website

Brief job description

SUNO is seeking two (2) Part-Time Community Outreach Advisors for the Education Opportunity Center Horizon TRIO Program. The Community Outreach Advisors provide academic assistance, education and career guidance to low-income, first-generation adults and veterans in the St. Bernard and Jefferson parishes. The Community Outreach Advisors will assess each participant's potential for success in a postsecondary institution and their need for academic, financial, and career planning services.

Minimal qualifications

Bachelor's degree in education, counseling, social work, human development, student services or related field. An associate with three years of experience in working with disadvantaged population will be considered. Two years' experience in education, counseling, social work, and student services, human service field, TRIO or similar program. Work 28hrs a week.

Remarks

Submit electronically a statement of interest, one professional letter of recommendation, curricula vitae, official graduate education transcripts

Apply To:

Dr. Shrylin Davis, EdD, CSW, Director
sdavis@suno.edu

AN EQUAL OPPORTUNITY EMPLOYER