



Return to the Campus Workplace

Faculty and staff will be returning to the campus workplace in phases. With the planned arrival of students this fall, we anticipate employees in student-facing roles will be among the first groups to return to campus, with some returning as late as July. Division leaders and deans will share any additional workplace guidance specific to their area as needed. As a courtesy, leaders will notify faculty and staff a week in advance of their return date, and students will be returning early-August, thus faculty and staff few weeks prior.

Employees returning to campus will be expected to complete safety training and adhere to all campus safety practices. Staff in roles that allow them to work from home will be asked to continue to do so until further notice. This is to reduce risks for both our workforce and student populations. Over the summer, supervisors will be providing further guidance to those employees who continue to work from home.

To minimize health risks and to relieve pressure on commuting, the use of public transportation, family and household demands, supervisors are encouraged to work with staff to build flexible on-campus work schedules for the fall term. We are encouraging plans that include staggered start-end times each workday and/or partial work from home schedules during the workweek to maximize physical distancing.

Health and Safety Practices

Physical distancing

Prevention remains the best defense against the spread of COVID-19 with physical distancing of at least six feet between you and others being a primary component. Physical distancing policies and practices will be in place across campus. Classrooms, offices, dining areas and event and gathering spaces are being reconfigured to implement capacity limits and enforce distancing.

Hand hygiene

Thorough handwashing remains a primary method to prevent the spread of illness. Soap and water remain the best method to clean hands. We will also make hand sanitizer more widely available throughout campus, including additional hand sanitizing stations.

Face coverings

Students, faculty and staff will be required to wear face coverings when indoors and when unable to maintain physical distance of six feet from others outdoors. The face covering is not a substitute for physical distancing and frequent handwashing.

Daily self-screening and symptom monitoring

Each day before coming on to campus, students, faculty and staff will be required to complete the university's short online health screening to certify you are not symptomatic, have no fever and have not had contact with any individual who has tested positive for COVID-19. You will be expected to stay home if you are unable to answer in the affirmative to these questions.

In addition to completing the university's daily health screening, students, faculty and staff must continuously monitor for symptoms of illness throughout the day and take appropriate steps to isolate yourself from others should you become symptomatic.

COVID-19 testing and contact tracing

A comprehensive testing plan is being developed with an emphasis on quick access to testing. More details will be shared when it is ready. Contact tracing and case investigation are very important tools in limiting the spread of COVID-19. Students, faculty and staff will be required to report to Campus Nurse if they develop symptoms consistent with COVID-19, have tested positive or have had close contact to a confirmed case or travel from an area with a travel warning.

Isolation and Quarantine

Faculty and staff who are symptomatic or meet criteria for contact with someone who has COVID-19 should stay home while awaiting testing and results. Additional rooms have been identified and set aside for students unable to isolate or quarantine in their residence hall. For students in isolation or quarantine on campus, the university will have a monitoring plan in place to evaluate students daily, in addition to providing them with ongoing support services as needed.

Enhanced Cleaning and Disinfecting

Enhanced cleaning and disinfection protocols will continue to be in place for all campus spaces, as well as response procedures for cleaning and disinfection in case of a positive COVID-19 event. The protocols include frequent cleaning and disinfecting of high touch surfaces and common spaces.

Ventilation Modifications

Heating, Ventilation and Air Conditioning (HVAC) systems in our campus buildings are being modified where possible to align with guidance from the American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) developed specific to COVID-19.

Signage

New signage is being designed for campus to inform the community regarding guidelines and practices as they enter the campus, buildings and individual spaces. Signs will also be used to indicate physical distancing where appropriate. Classrooms will have floor indicators to show the proper furniture placement for physical distancing. In addition, signage will be used to indicate "traffic" flow into and inside buildings to minimize congestion.

Academic and Student Life

Academics

Our goal is to maximize in-person instruction and experiences to the extent safely possible through a combination of in-person, blended/hybrid (mix of in-person and virtual) and virtual courses.

Classroom capacities are being reduced to comply with physical distancing requirements. We are installing plexiglass screens at open/front desk areas in academic support services.

Some key considerations for determining specific course delivery modes include:

- Maximizing choice and autonomy for faculty and students to honor and align with our aspirations around equity and inclusion at this difficult moment of public health and social crisis.
- Accommodating faculty members who fall into high-risk categories, or have household members who do, to teach their course virtually.
- Accommodating students who have a need to access their education virtually (e.g., health risk, international student temporarily unable to travel to campus).
- Strategically identifying courses for in-person instruction across colleges and schools, while factoring in limits on space in a physical distancing environment.
- Prioritizing labs and clinical and experiential courses that require in-person instruction.
- Clarifying expectations and requirements for off-campus internship and service-learning sites.

The Department of Housing and Residential Life

The university's residence halls will be open for single, double, and quads occupancy with an assigned bed capacity for 700 students (about 85 percent normal capacity). Residents will have the option to sign up online for a specific day/time appointment for check-in/move-in activities to better ensure a safe, timely, and controlled process. The move-in period will be on August 2-5 for freshman and August 7-10 for All students and, if necessary, extended forward a few days for late arrivals. Students can email housing@suno.edu should their travel plans change. The number of persons assisting a student move-in will be two adults plus the student.

The residential apartment buildings, lounges, study rooms, computer labs, and game/TV rooms will be closed until Phase 4 status is achieved. Service desks will be retrofitted to create physical distancing between workers and students (i.e., plexiglass barriers, signage).

Dining Services

We are working with Aramark Dining to provide a safe environment for students to eat on campus. There will be a significant emphasis on physical distancing and cleaning protocols. Capacity in dining areas will be limited and measures will be in place to control the flow of students in and out of dining areas. Many of the same features and offerings students have come to expect will still be available, although health guidelines will result in minimal made-to-order or self-serve meals.

Other Student Life Policies

We plan to host student-led and student-focused events on campus consistent with the state's Phase 2 guidelines that allow gatherings of up to 50 people, with capacity limits and distancing requirements. Students can reasonably expect a balance of both in-person and virtual events and meetings in accordance with institutional expectations and external directives and guidelines.