SUPERVISOR'S SIGNATURE	 1	í	ı	I	I	1	JUSTIFICATIONS:					×	EMPLOYEE'S NAME (TYPED) AND EMPLOYEE'S SIGNATURE (x)	DEPARTMENT	
				-								(IE (TYPED) NATURE (x)		
DEPARTMENT HEAD'S SIGNATURE													ID NUMBER	DEPARTMENT CODE	TA TROCK CHANGE
AUTHORIZED.								•						PAYROLL PERIOD	
AUTHORIZED AGENT SIGNATURE	. ,												DATE		