

REAPPRAISAL OF FACULTY ROLE IN INSTITUTIONAL SUCCESS

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**Vice Chancellor for Academic and Evening & Weekend Affairs &
Accreditation Liaison**

**Southern University at New Orleans
Spring 2018 University Conference
January 08, 2018**

FACULTY RESPONSIBILITIES

- *1. Teaching**
 - 2. Curriculum Development**
 - 3. Grantsmanship, Research and Publications**
- *4. Advisement**
 - 5. Mentorship**
 - 6. Services on University Committees**
 - 7. Community Services**
 - 8. National/International Services**

1. Class Record and Grade Change

Grade	Percentage	Total Score	Bronchevener's ecology	Pt 2 - Research Proj	Pt 1 - Research proj	Extra Pts Guest Speaker	Chapter 13	Chapter 10	R.E. - credit and field experience assignment	Chapter 6 Project assign	CDPS 341 Mid-Term	F.E. 5c - Reflection Paper	Sp. Decision making follow-up assignment	Ch 5 - assignment	Disc Ch 4	Ch 4	Disc Ch 3	Ch 3 assignment	Ch 2 assignment	Ch 1 assign	Last Name	First Name
A	97	340	40	25	15	20	30	20	25	25	8	10	20	5	20	20	4	10	4	5	[REDACTED]	[REDACTED]
F	53	191	50	30	20	0	0	0	0	0	0	0	0	5	5	7	5	0	0	5	[REDACTED]	[REDACTED]
FX	7	25	0	0	0	0	0	0	0	0	20	0	0	0	0	5	5	10	10	0	[REDACTED]	[REDACTED]
B	83	295	30	30	0	20	40	20	20	25	60	10	15	5	15	15	8	10	5	10	[REDACTED]	[REDACTED]
I	34	122.5	0	0	0	0	0	0	0	0	43	20	20	10	20	20	10	10	5	10	[REDACTED]	[REDACTED]
FX	17	63	0	0	0	0	0	0	0	0	58	0	0	0	0	0	0	0	0	5	[REDACTED]	[REDACTED]
C	70	230	0	0	0	20	30	20	15	15	60	10	20	5	20	18	10	5	7	10	[REDACTED]	[REDACTED]
F	33	118	0	0	0	20	0	0	15	0	40	0	0	5	5	20	0	8	0	5	[REDACTED]	[REDACTED]
FX	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	[REDACTED]	[REDACTED]
B	84	300	0	30	0	0	40	20	15	20	60	10	20	5	20	10	10	5	0	10	[REDACTED]	[REDACTED]
B	83	295	48	30	18	0	40	20	15	20	60	0	19	5	20	0	7	10	8	5	[REDACTED]	[REDACTED]
A	100	360	50	30	20	0	40	20	25	25	60	20	20	5	20	10	10	5	10	10	[REDACTED]	[REDACTED]
B	86	310	30	10	20	0	30	20	25	25	60	10	20	5	20	10	10	5	10	10	[REDACTED]	[REDACTED]
F	29	106	0	0	0	0	0	0	0	0	51	0	20	5	20	0	5	0	0	5	[REDACTED]	[REDACTED]
B	83	296.5	25	15	0	20	15	17	20	15	57	10	20	5	20	10	19	5	9	10	[REDACTED]	[REDACTED]
D	60	210	0	0	0	20	0	20	15	20	40	5	15	5	18	5	9	3	0	5	[REDACTED]	[REDACTED]
B	81	290	30	0	0	20	40	20	15	20	53	25	20	5	20	10	10	5	9	10	[REDACTED]	[REDACTED]
B	84	302	0	30	0	15	20	40	22	20	60	25	20	5	20	10	10	5	10	10	[REDACTED]	[REDACTED]
D	63	225	30	30	0	20	0	9	25	0	46	0	20	0	20	0	0	0	5	0	[REDACTED]	[REDACTED]
F	31	111	0	0	0	0	25	0	0	0	50	0	0	0	0	18	8	0	0	5	[REDACTED]	[REDACTED]
A	100	379	30	30	0	20	40	20	25	25	58	8	20	5	20	19	5	8	8	3	[REDACTED]	[REDACTED]
A	91	326	15	27	20	30	20	30	25	25	60	25	20	5	20	10	10	5	9	10	[REDACTED]	[REDACTED]
A	100	356	43	28	15	36	20	18	25	22	60	22	20	5	20	10	10	5	10	10	[REDACTED]	[REDACTED]
A	95	337	0	28	15	40	0	20	25	20	59	20	20	0	20	5	10	5	10	5		

Example B



Last Name	First Name	SID	CH-1 HW-1		CH-2 HW-2		CH-3 HW-3		Analytical HW-4		CH-5 HW-5		CH-5 HW-5 Qs		CH-7 HW-7 Qs		Total Points		Percentage		Q1+Q2+Q3+Q4		Percentage		Term Paper		Percentage		Test-1		Test-2		Percentage		Final		Percentage		Total Score		Final Grade	
			A1	A2	A3	A4	A5	A6	A7	TAS	ATA	QoD	TQ-W	TP	TP-W	T1	T2	TA	T-W	F	F-W	Total	Grade																			
			98	97	98	95	94	95	88	665	14.3	85	4.3	92	13.8	95	92	187	37.4	190	23.8	93.45	A																			
			97	98	96	95	95	96	89	666	14.3	86	4.3	88	13.2	93	94	187	37.4	185	23.1	92.30	A																			
			94	98	96	85	95	80	85	633	13.6	50	2.5	80	12	75	55	130	26	139	17.4	71.44	B																			
			100	97	96	80	98	95	87	653	14.0	86	4.3	87	13.1	87	85	172	34.4	160	20	85.74	A																			
			97	98	96	95	96	97	86	665	14.3	85	4.3	89	13.4	86	83	169	33.8	177	22.1	87.78	A																			
			100	96	97	70	98	80	85	626	13.4	69	3.5	80	12	65	55	120	24	146	18.3	71.11	B																			
			100	98	97	95	99	96	87	672	14.4	83	4.2	88	13.2	83	85	168	33.6	187	23.4	88.73	A																			
			88	98	97	100	87	95	86	651	14.0	88	4.4	92	13.8	93	89	182	36.4	180	22.5	91.05	A																			
			83	97	96	88	90	96	88	638	13.7	86	4.3	85	12.8	81	92	173	34.6	172	21.5	86.82	A																			
			59	80	90	68	94	85	90	566	12.1	66	3.3	85	12.8	60	55	115	23	80	10	61.18	C																			
			98	97	96	95	98	96	89	669	14.3	88	4.4	94	14.1	91	96	187	37.4	185	23.1	93.36	A																			
			89	98	97	95	86	92	87	644	13.8	89	4.5	85	12.8	75	82	157	31.4	183	22.9	85.28	A																			
			98	97	98	85	98	96	88	660	14.1	51	2.6	89	13.4	60	70	130	26	155	19.4	75.42	B																			
			98	97	98	73	98	85	90	639	13.7	52	2.6	83	12.5	61	75	136	27.2	123	15.4	71.32	B																			
			59	70	75	63	0	0	0	267	5.7	74	3.7	0	0	0	0	0	0	183	18.6	9.42	W																			
			100	95	96	86	80	75	90	622	13.3	26	1.3	84	12.6	56	80	136	27.2	92	11.5	65.93	C																			
			100	75	85	88	98	93	85	624	13.4	66	3.3	85	12.8	73	82	155	31	163	20.4	80.80	B																			
			98	97	96	63	96	94	88	632	13.5	31	1.6	76	11.4	70	77	147	29.4	157	19.6	75.52	B																			
			87	89	92	90	93	96	86	633	13.6	57	2.9	78	11.7	73	70	143	28.6	143	17.9	74.59	B																			
			97	94	90	95	94	95	89	654	14.0	91	4.6	89	13.4	84	98	182	36.4	180	22.5	90.81	A																			
			78	0	0	0	0	0	0	78	1.7	37	1.9	0	0	30	0	30	6	0	0	9.52	W																			
			42	0	0	87	75	80	85	369	7.9	37	1.9	82	12.3	65	61	126	25.2	106	13.3	60.51	C																			
			100	97	90	95	94	85	90	651	14.0	66	3.3	90	13.5	57	45	102	20.4	80	10	61.15	C																			
	Test		100	100	100	100	100	100	700	15.0	100	5.0	100	15	100	100	200	40	200	25	100.00	A																				

[illegible][illegible]

FINAL SUMMARY			
	FINAL EXAM	SEMESTER AVERAGE	FINAL GRADE
	82		B
	80		B
	87		B
	95		B
	96		B
	0		F
	0		F
	85		A
	80		B
	0		F
	0		F
	85		B
	93		B
	90		B
	92		B
	90		B
	83		B
	94		B
	90		B
	79		F
	98		B
	0		F
	0		F
	87		B
	95		B

2. Student Evaluation of Faculty

- follow policy guidelines
- integrity

Class Climate	Fall 2017 Student Survey of Course/Instructor				
Southern University New Orleans	SUNO Knights				
College of Arts & Sciences	HIST 104.01 - HISTORY OF CIVILIZATION SINCE 1500				

Mark as shown: ☐ ☒ ☐ ☐ ☐ Please use a ball-point pen or a thin felt tip. This form will be processed automatically.

Correction: ☐ ☒ ☐ ☒ ☐ Please follow the examples shown on the left hand side to help optimize the reading results.

1. About you

1.1 Students' Classification

☐ Freshmen
☐ Senior

☐ Sophomore
☐ Graduate

☐ Junior

Very Poor

Poor

Satisfactory

Good

Very Good

2. Questions about the Instructor

2.1 Knowledge of Subject matter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.2 Presentation of Course materials (manner of speech etc)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3 Encouragement of student participation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.4 Clarity of criteria for grading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.5 Clarity of assignment for the course	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.6 Comprehensive measures used to determine grades	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7 Ability to help students learn assumptions in the field	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.8 Ability to encourage students to seek more information relevant to the course	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. Office Hours

- a policy
- 8 hours, evenly distributed, weekly

4. Face to Face vs. Online Class



5. Absenteeism/FMLA

Notice of Eligibility and Rights & Responsibilities (Family and Medical Leave Act)

U.S. Department of Labor
Wage and Hour Division



OMB Control Number: 1235-0003
Expires: 5/31/2018

In general, to be eligible an employee must have worked for an employer for at least 12 months, meet the hours of service requirement in the 12 months preceding the leave, and work at a site with at least 50 employees within 75 miles. While use of this form by employers is optional, a fully completed Form WH-381 provides employees with the information required by 29 C.F.R. § 825.300(b), which must be provided within five business days of the employee notifying the employer of the need for FMLA leave. Part B provides employees with information regarding their rights and responsibilities for taking FMLA leave, as required by 29 C.F.R. § 825.300(b), (c).

Part A – NOTICE OF ELIGIBILITY

TO:

Employee

FROM:

Employer Representative

DATE:

On _____, you informed us that you needed leave beginning on _____ for:

☐ The birth of a child, or placement of a child with you for adoption or foster care;

☐ Your own serious health condition;


☐ Because you are needed to care for your ☐ spouse; ☐ child; ☐ parent due to his/her serious health condition.

- policy

Southern University System Policy Memorandum No. 9.000.18 requires all Southern University System employees to comply with its provisions and to disclose all outside employment as defined within the policy. Completion of Form A is required for each outside employment activity in which the University employee is engaged. Blanket approval of outside employment will not be granted. If the approval of the Chancellor/Extension Director or President is required, Form B must also be completed and attached. Employees are required to become familiar with Policy Memorandum No. 9.000.18 before completing this form.

7. Class Attendance Verification Policy

- policy



SOUTHERN UNIVERSITY AT NEW ORLEANS
OFFICE OF ACADEMIC AFFAIRS

ACADEMIC ACTION PLAN

Date: _____

Name: _____

Major/Minor: _____

Effective Academic Year: _____

ID#: _____

College: _____

Faculty Advisor: _____

Class level at end of Fall/Spring term: ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Post-Bachelor

☐ 1st Probation ☐ Continued Probation ☐ Reinstated on Probation

Attempted hours:	Semester GPA:
Hours earned:	CUM GPA :

**Note: Students on academic probation cannot be enrolled in more than 13 credit hour (6 hours minimum)*

Planned Courses: Fall ☐ Spring ☐ Summer ☐

Course	Credit Hour	J Justification for Repeat	Projected Grade	Projected Grade Points	Act Se C
Total Semester Hours					

Semester GPA needed to get off probation	
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Mid-Term G	
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What factors most negatively affected your academic work last term?

Study/ Time Management Skills <input type="checkbox"/>	Math Skills <input type="checkbox"/>	Writing skills <input type="checkbox"/>	Poor Attendance <input type="checkbox"/>	Work hours <input type="checkbox"/>	Personal or medical problems <input type="checkbox"/>	Other _____ <input type="checkbox"/>
--	---	--	--	--	---	---

Action Plan(s) for this semester:

☐ Meet with probationary advisor monthly/bi-monthly ☐ Reduce work hours or course load

☐ Attend Retention workshop(s) ☐ Meet with professors regularly during office hours.

☐ Seek Campus Resources (as required) _____

☐ Other _____

List three goal(s) to accomplish this semester that would help you return to good academic standing.

1. _____
2. _____
3. _____

I understand and will comply with the terms of this agreement. I also understand that failure to obtain the projected GPA(s) noted above may result in academic disqualification or continued academic probation.

Student SIGNATURE: _____

Date: _____

Approvals:

Retention Officer: _____

Faculty Advisor: _____

Registrar: _____

Date: _____

Date: _____

Date: _____

Expectations (Faculty and Staff)

1. Smoke-Free Campus

- a policy of the SUS

<http://www.subr.edu/assets/StudentLife/TobaccoFreePolicy.pdf>

2. Dress Code



The screenshot displays the Southern University website. The header features the Southern University logo and navigation links for Admissions, Graduate School, Academics, Administration, Research, and Athletics. A secondary navigation bar includes links for Students, Applicants, Faculty & Staff, and Alumni & Friends. The main content area is titled "STUDENT RIGHTS, ADVOCACY & ACCOUNTABILITY" and lists various policies: Campus Regulations, Academic Regulations, Sexual Misconduct, Student Organization Policies, Other Policies (highlighted), and Office of the Dean of Students. The "Other Policies" section is expanded, showing the "Tobacco Free Campus Policy." The policy text states that the Southern University System (SUS) maintains a 100% Tobacco-Free Policy, prohibiting smoking and tobacco use on all SUS campuses and properties. It also mentions that the policy applies to all faculty, staff, students, and visitors.

SOUTHERN UNIVERSITY
AND AGRICULTURAL & MECHANICAL COLLEGE

TEXT SIZE: + - |  Search Our Site... >>

ADMISSIONS | GRADUATE SCHOOL | ACADEMICS | ADMINISTRATION | RESEARCH | ATHLETICS

STUDENTS | APPLICANTS | FACULTY & STAFF | ALUMNI & FRIENDS  FIND >

Home > Student Rights Advocacy & Accountability > Other Policies

**STUDENT RIGHTS
ADVOCACY &
ACCOUNTABILITY**

- Campus Regulations
- Academic Regulations
- Sexual Misconduct
- Student Organization Policies
- Other Policies** >
- Office of the Dean of Students

STUDENT RIGHTS, ADVOCACY, & ACCOUNTABILITY

Other Policies

Tobacco Free Campus Policy

The Southern University System (SUS) maintains a 100% Tobacco-Free Policy. Smoking and tobacco use of any kind will be prohibited on all SUS campuses and/or other properties owned and/or leased locations/premises; all internal and external areas, parking garages, and parking lots; all entrances and exits; and in all SUS owned and/or leased vehicles. Students may not smoke in their own or others' vehicles when the vehicles are parked on SUS properties. This policy will be in place at all Southern University and A&M College sponsored events-both on our premises and at external locations hosting such events, including non-University hours and will further apply to all faculty, staff, students and visitors.

SUBR Tobacco Free Policy - link to PDF

Opportunities

1. Endowed Faculty Positions

- Status report

2. Chair Rotation Policy

ACCREDITATION

1. Regional - SACSCOC

Institution Details

Institution Name: Southern University at New Orleans

CEO: Dr. Lisa Mims-Devezin

Title: Chancellor

Address 1: 6400 Press Drive

Address 2:

City: New Orleans **State:** LA **Zip:** 70126

Country:

Institution Phone: (504) 286-5000

Level: III


Status: Accredited

Public Sanctions: NONE

Candidate:

Accredited: 1/1/1970

Reaffirmed: 2011



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Institution Details

Institution Name: Southern University at New Orleans
CEO: Dr. Lisa Mims-Devezin
Title: Chancellor
Address 1: 6400 Press Drive
Address 2:
City: New Orleans **State:** LA **Zip:** 70126
Country:
Institution Phone: (504) 286-5000
Level: III
Status: Accredited
Public Sanctions: NONE
Candidate:
Accredited: 1/1/1970
Reaffirmed: 2011
Next Reaffirmation: 2020
Control: Public
[Student Achievement Data](#)
[Program List](#)

[Search Again](#)

Level refers to the highest degree offered by an institution.

- Level I - Associate Degree, Level II - Baccalaureate Degree,
- Level III - Master's Degree, Level IV - Master's Degree and Education Specialist Degree,
- Level V - 3 or fewer Doctoral Degrees, Level VI - 4 or more Doctoral Degrees.

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2. Program – Specific

AACSB – International

B.S. Business Administration
B.S. & M.S. Computer Info. System

CSWE

B.S.W. Social Work
M.S.W. Social Work

CAHIIM

B.S. Health Info. Mgt. Systems

AAFCS

B.A. Child Dev. & Fam. Studies

CAEP (formerly NCATE)

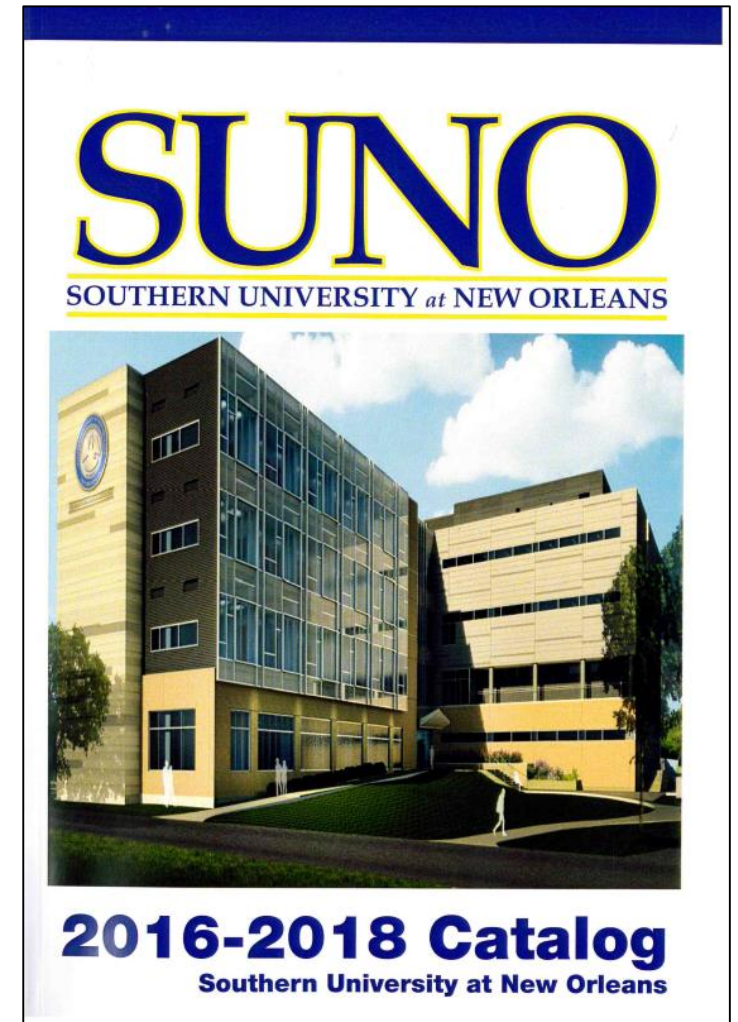
P.B.C. in Early Childhood Education
P.B.C. in Elementary Education

FEPAC (future)

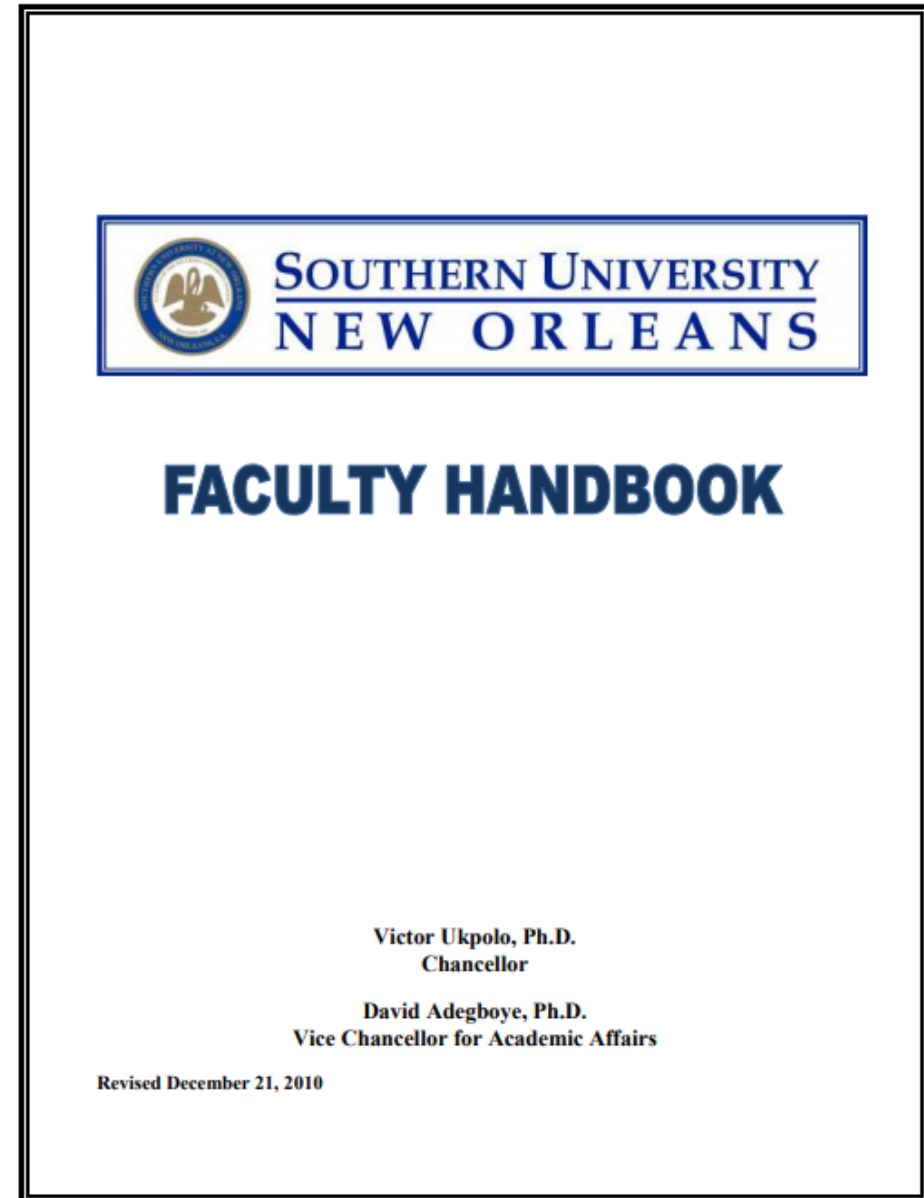
B.S. Forensic Science

3. SACSCOC 2020 Reaffirmation Essentials

- The University Catalog, 2018-2020
- Admissions policy update
- Financial Aid policy update



➤ Faculty Handbook, 2018



PERIODIC ACADEMIC PROGRAM REVIEW

Review Cycle for 2020 SACSCOC Reaffirmation

Review Year	Programs
2016-2017	B.S. Biology B.S. Forensic Science* B.G.S. General Studies M.A. Museum Studies
2017-2018	B.S. Addictive Behavior Counseling & Prevention B.S./M.A. Criminal Justice B.A. Psychology B.A. Public Administration
2018-2019	B.S. Mathematics B.A. English B.A. History

*A Self-Evaluation is recommended before Programs' initial accreditation initiative with Forensic Science Education Programs Accreditation Commission (FEPAC) in 2018.

Other Documents

- 5-year Strategic Plan (2017-2022)
- Student Handbook, 2018-2020
- Institutional Effectiveness Policies and Procedures
- ITC Policies and Procedures
- Online Policy and Procedures
- Substantive Change Policy (institutional)
- Campus Facility Survey
- Housing Policy
- Campus Police Security
- Handbook for Disabled Student Services
- Title IX Compliance Policy
- Chancellor's Annual Report
- Grants and Sponsored Programs Policy and Procedures
- SACSCOC Annual Enrollment & Financial Institutional Reports

The SUNO Website

Hiring a Web Master

The Revised Principles of Accreditation

- Approved by Assembly Delegates at the 2017 Annual Meeting in Dallas, TX (Dec. 2 – 5)
- Two new standards added
 - R.4.2G - evaluation of Board Members
 - R.12.6 - institutions addressing student loan defaulters
- QEP is now a standard (CS 3.3.2 or R.7.2) to be reported under Compliance Certification Report.

QEP Topic Selection

progress report

First Major Deadline

1st Draft of Compliance Certification Report by June 30, 2018

Orientation Training for Class of 2020 Reaffirmation

January 25 - 27, 2018, Atlanta, GA

TEAM WORK

The Name of the Game

