

Southern University at New Orleans

SCHOOL OF GRADUATE STUDIES

REQUEST FOR UNDERGRADUATE TO ENROLL IN GRADUATE COURSE(S)

A University senior who is within twelve (12) semester hours of completing the requirements for an undergraduate degree may, upon being recommended by the department head and the dean of the school or college, register for up to six (6) semester hours of graduate courses while completing undergraduate degree requirements. The combined load of the graduate and the undergraduate courses must not exceed eighteen (18) semester hours. Additionally, a student must have a cumulative undergraduate GPA of 3.0 to be eligible for this option. Graduate courses used to meet undergraduate requirements may not be used to meet graduate requirements.

Student Name: _____ **Student ID:** _____

Email: _____ **Phone:** _____

Current Semester: _____ **Major:** _____

Classification: _____ **Cumulative GPA:** _____ **Cumulative Hours** _____

I request to be permitted to enroll in the following graduate course(s) for: Semester/Year: _____

| _____ | _____ | _____ |
|------------|---------------------|--------------|
| CRN Number | Course Prefix & No. | Course Title |

| _____ | _____ | _____ |
|------------|---------------------|--------------|
| CRN Number | Course Prefix & No. | Course Title |

Additionally, I am enrolling in _____ hours of undergraduate coursework. After this enrollment period I will need hours _____ to complete my undergraduate degree.

The graduate courses listed above are to be used towards (please check one option and sign on the appropriate line):

_____ Graduate Credit

Signature Date

_____ Undergraduate Credit
as a degree requirement

Signature Date

*If course is used as substitute for an undergraduate degree requirement, the degree substitution form(s) must accompany this form.

Recommended and Approved By (Please Sign and Date):

Undergraduate Advisor

Department Chair

College Dean

Graduate School Dean