

# Vacancy Announcement System (VAS)

## Position Vacancy Announcement Request

Date: April 15, 2008 Department: Educational Talent Search Program  
 SUS  SUBR  SULC  SUAREC  SUNO  SUSLA

Application Deadline: Open Until Filled Date position to be filled: N/A

Position Title: Early Intervention Coordinator

Salary (annual): Negotiable or Salary Range: \_\_\_\_\_ to \_\_\_\_\_

Please check all categories that apply to this position:

### Status

- Part-time  
\_\_\_\_\_  
% of time  
 Full-time

### Faculty Position

- Temporary  
 Tenure  
 Tenure Track (Probationary)  
 Grant  
 Contract

### Unclassified Position

- Administrative  
 Temporary  
 Permanent  
 Grant  
 Contract

### Classified Position

- Probationary  
 Job Appointment  
 Provisional Appointment

Contact Person: Ruth W. Johnson Telephone No: 504-286-5209

Contact Email Address: rjohnson@suno.edu

Contact e-mail address is for:  Human Resources utilization only  Posting to VAS website

### Brief job description [Maximum 5 lines @ 500 characters (including spaces) per line]:

Recruit program participants from target schools. Plan, organize and direct grade-appropriate workshops with program participants in Educational Talent Search Program. Provide academic advisement and monitor progress of participants; develop and implement strategies to promote parental involvement; assist director with attainment of program goals and objectives

### Minimal qualifications [Maximum 4 lines @ 450 characters (including spaces) per line]:

Masters degree in Social Work, Psychology, Education, or other related human-service discipline; two years training in counseling, teaching, or programs similar to those of TRiO, preference will be afforded candidates with background similar to that of TRiO participants (low income/first generation college graduate).

### Remarks [Maximum 3 lines @ 300 characters (including spaces) per line]:

All qualified applicants are asked to submit: a letter of interest: résumé, three letters of professional references; and copies of all transcripts.

### Apply To:

Ruth W. Johnson, Director  
Educational Talent Search Program  
6801 Press Drive, Building 39B  
New Orleans, LA 70126

**AN EQUAL OPPORTUNITY EMPLOYER**