

Vacancy Announcement System (VAS)

Date: July 15, 2019 Department: Office of the Chancellor
 SUS SUBR SULC SUAREC SUNO SUSLA

Application Deadline: August 15, 2019 Date position to be filled: September 01, 2019

Position Title: Vice Chancellor for Student Affairs and Enrollment Management

Salary (annual): _____ or Salary Range: \$90,000 to \$95,000

Please check all categories that apply to this position:

Status	Faculty Position	Unclassified Position	Classified Position
<input type="radio"/> Part-time _____ % of time	<input type="radio"/> Temporary	<input checked="" type="radio"/> Administrative	<input type="radio"/> Probationary
<input checked="" type="radio"/> Full-time	<input type="radio"/> Tenure	<input type="radio"/> Temporary	<input type="radio"/> Job Appointment
	<input type="radio"/> Tenure Track (Probationary)	<input type="radio"/> Permanent	<input type="radio"/> Provisional Appointment
	<input type="radio"/> Grant	<input type="radio"/> Grant	
	<input type="radio"/> Contract	<input type="radio"/> Contract	

Contact Person: Mr. Harry Doughty, MSW Telephone No: 504-286-5312

Contact Email Address: hdoughty@suno.edu

Contact e-mail address is for: Human Resources utilization only Posting to VAS website

Brief job description [Maximum 5 lines @ 500 characters (including spaces) per line]:

Reporting to the Chancellor, the Vice Chancellor for Student Affairs and Enrollment Management will supervise and monitor the duties of all directors and support staff in the Division of Student Affairs and Enrollment Management; develop a comprehensive enrollment services plan that provides for growth in enrollment and a retention plan that supports the university's strategic goals; establish and implement a student recruitment and retention marketing plan; acts as the Chancellor's liaison to the Student Government Association and act for the Chancellor on day to day matters with the students; develop and manage the Student Affairs resources, budgets and student fees; supervise and evaluate student affairs staff and hire staff as needed.

Minimal qualifications [Maximum 4 lines @ 450 characters (including spaces) per line]:

Master's degree in Educational Leadership or related discipline with a minimum of three years of relevant job experience. Doctoral degree with required qualifications and job experience is preferred. A working knowledge of all BANNER workflow operations is required.

Remarks [Maximum 3 lines @ 300 characters (including spaces) per line]:

Applications will be accepted via e-mail at hdoughty@suno.edu. Copies of transcripts, detailed curriculum vitae and pertinent documents should be included. Recommendations from five (5) listed references will be accepted via email by application deadline.

Apply To:

Mr. Harry Doughty, MSW
Executive Associate to the Chancellor
Southern University at New Orleans
6400 Press Drive
New Orleans, LA 70126

AN EQUAL OPPORTUNITY EMPLOYER