

SOUTHERN UNIVERSITY
NEW ORLEANS

Early Start Program

Student
Application

INSTRUCTIONS

I. STUDENT

- A.-K. You must provide **ALL** the information requested.
- L. You are not required to complete this section. Any information provided will be used only for federal and state reporting purposes and has no impact on whether you are eligible to participate in the program.
- M. You must sign and date. Once you and your parent have signed the application, submit it to your high school counselor. Your school will complete Section III (High School Certification).

When your high school completes the application, you must submit this completed application to SUNO.

II. PARENT/CUSTODIAN (GUARDIAN)

You **MUST** sign the application in order for your child to be considered for participation in the Early Start Program.

III. HIGH SCHOOL PRINCIPAL (OR DESIGNEE)

- A.-J. You must complete all of Section III, Parts A-J, of the application. The information provided will be used to determine whether the applicant has met all eligibility criteria for the courses in which he intends to enroll. By signing the application, you are certifying that the information you have provided is true and correct. Once you have completed and signed Section III of the application, return it to the student for submission to the postsecondary institution in which the student plans to enroll and **retain a copy at the high school**.

SOUTHERN UNIVERSITY AT NEW ORLEANS EARLY START PROGRAM FRAMEWORK

I. General criteria

1. Student must be at least 15 years of age and currently enrolled in 11th or 12th grade at a public Louisiana high school.
2. Student must have either PLAN or ACT (or SAT) scores on file at the high school.
3. Student must be in good standing as defined by the high school and meet the college/university enrollment criteria.
4. Student must have permission from the high school and his/her parent/guardian to participate.
5. Student must be enrolled in a college course for which dual credit (both college and high school credit) is attempted and recorded on both the student's secondary and postsecondary academic record.
- *6. Student may enroll in a maximum of 3 credit hours per semester/term, up to 6 credit hours per academic year. The student is responsible for additional enrollment costs if exceeding the 3 credit hours/semester limit, even if the student enrolls in more than one college or university. A dual-enrolled student is expected to follow the same withdrawal deadlines as any other undergraduate student in the college or university.
- *7. To continue enrollment in subsequent semesters (e.g., spring) through this funding opportunity, student must

have successfully completed (earned a college grade of A, B, C or P) current dual credit courses. Students who earn less than C or who withdraw/resign from a course may not enroll in the following semester with SUNO Early Start funding. *Limited, documented* exceptions for continuation after withdrawal may be granted by the college/university.

8. Continued SUNO funding is not guaranteed. These criteria are subject to change.

II. Eligibility criteria to enroll in a College Level, Degree Credit Course

1. College Level, Degree Credit Course: A course in an academic subject that generates postsecondary institutional credit and appears as a General Education course on the current Board of Regents' Master Course Articulation Matrix (public institutions).
2. Student must be on track for completing the Louisiana Core 4 Curriculum.
3. Student must have the following PLAN or ACT test scores (or SAT equivalent) or have complete **ALL** college developmental courses required for placement into college level degree courses in **BOTH** English and Mathematics to enroll in **ANY** college level, degree credit course:
 - a. PLAN or an ACT Composite score of at least 18;
and
 - b. PLAN or an ACT English sub-score of at least 18 or have successfully completed the developmental course required for placement into the college level, degree credit English course; **and**
 - c. PLAN or an ACT Mathematics sub-score of at least 19 or have successfully completed the developmental course required for placement into the college level, degree credit mathematics course.
4. To enroll in an entry level, college level English course, student must have a PLAN or ACT English sub-score of at least 18 (or SAT equivalent).
5. To enroll in an entry level, college level mathematics course, and student must have a PLAN or ACT mathematics sub-score of at least 19 (or SAT equivalent).

III. Eligibility criteria to enroll in an Enrichment/Developmental Course

1. Enrichment/Developmental Course: An English or mathematics course that generates postsecondary institutional credit, but not degree credit, and is designed to prepare the student for college-level instruction.
2. Student must be a **12th grader/senior** on track for completing Louisiana Core 4 Curriculum.
3. Student must have a PLAN Composite score of at least 14 or an ACT Composite score of at least 15 (or SAT equivalent).

Please read carefully before completing this application.
 NOTE: Application will not be accepted if all items are not completed.
 Type or print all information in ink.

I. TO BE COMPLETED BY STUDENT

A. College Semester/ Term of Application (Check One)

Fall _____ Spring _____
Year Year

B. Is this your first semester participating in the Early Start Program?

Yes No

C. Last Name: _____ First Name: _____ Middle Name: _____

D. Other names you might have used: _____

E. Gender Female Male

H. Mailing Address: _____
Street or P.O. Box City State Zip Code

I. Home Phone: (____) ____ - ____ Cell Phone: (____) ____ - ____ E-mail: _____

J. Emergency Contact: _____ (____) ____ - ____
Last Name First Name Relationship

K. US Citizen
 Yes No
 If no, country of citizenship:

L. Ethnicity/Race (Circle the number that applies): This section is optional and will only be used for reporting purposes.

- | | |
|--|-------------------------------|
| 1. Asian | 6. White, Non-Hispanic |
| 2. American Indian or Alaskan Native | 7. Foreign/Non-Resident Alien |
| 3. Black, Non-Hispanic | 8. Race/ethnicity unknown |
| 4. Hispanic of any race | 9. Two or more races |
| 5. Native Hawaiian or other Pacific Islander | |

M. CERTIFICATION - TO BE COMPLETED BY STUDENT:

I certify that all information I have provided in this application is correct.
 I understand that the Early Start Program will fund (only) up to 3 credit hours per semester, and that I will be responsible for any additional enrollment costs if I enroll in more than 3 credit hours this semester through Early Start, even if I enroll in more than one college/university.
 I understand that I am enrolling as a Visiting/Guest Student at SUNO. Upon graduation from high school, if I desire to enroll at a college or university, I will apply for admission as a regular student and meet the college/university admission requirements.
 I understand that the college courses and high school and college grades earned in those courses in which I enroll through the Early Start Program will be on my permanent high school and college academic records.
I understand that the grades I earn on college courses in which I enroll through the Early Start Program will be used by other programs, including TOPS, to determine my continuing eligibility for those programs. See TOPS Q&A Q.150-151 located in TOPS section of www.osfa.la.gov.
 I acknowledge that (1) I am enrolling in the course listed in section III of this form; (2) **it is my responsibility to OFFICIALLY WITHDRAW or DROP a class I decide not to complete by the University published deadline.**

 Student Signature

 Date

II. CERTIFICATION - TO BE COMPLETED BY PARENT/CUSTODIAN (GUARDIAN):

I certify that all information provided on this application is correct.
 If my child is approved for participation in the Early Start Program, he/she will comply with all the requirements.
 I understand that the college courses and high school and college grades earned in those courses in which my child enrolls through the Early Start Program will be on my child's permanent high school and college academic record.
I understand that the grades my child earns on college courses in which he/she enrolls through the Early Start Program will be used by other programs, including TOPS, to determine his/her continuing eligibility for those programs. See TOPS Q&A Q.150-151 located in TOPS section of www.osfa.la.gov.

 Parent/Custodian (Guardian) Signature

 Date

TO BE COMPLETED BY HIGH SCHOOL:

A. **COURSE ENROLLMENT REQUEST:** The High School Principal (or designee) must indicate the college course in which the student has permission to enroll and the respective high school course in which the student will receive high school credit.

College Course Dept/ Number	College Course Title	College Credits.	High School (LDE) Course Number	High School Course Title	High School Units

B. Name of High School _____

C. ACT HS Code _____ Public High School Non-public High School Home School

D. Current School Year: 20__ - 20__ 1st Semester 2nd Semester

E. Student's current grade level: 11th Grade 12th Grade Number of Carnegie Units completed: _____

F. Student is on track for completing (by graduation from high school) the required high school core curriculum: Yes No

G. A copy of this student's PLAN, ACT or SAT Scores is attached.

H. Student has has not previously participated in the Early Start Program.

I. Student earned a grade of ___ in the last college course in which s/he was enrolled for participation in the Early Start Program **as evidenced by the attached college transcript/grade report.** S/he was enrolled in this course in the _____ semester of _____.

J. CERTIFICATION:

I certify that the student completing this application has permission to participate in the Early Start Program and that the information provided for this student by the high school is correct.

Signature of Principal or Designee

Date

IV. CERTIFICATION - TO BE COMPLETED BY COLLEGE/UNIVERSITY:

I certify that I have reviewed this application and the student's scores on the PLAN, ACT, or SAT, that student meets all Early Start Program and college/university requirements to be enrolled in the course listed in Section III.A. of this application, and that if the student is qualified based on Work Keys, a copy of that Work Keys Certificate is on file at this college.

Signature of College/University Official

Date