

2017 MONTHLY TIME SHEET CALENDAR

Pay Period Start Date	Pay Period End Date	Employee Time Entry Start Date	Employee Time Entry Deadline (5 p.m.)	Approval Deadline (Noon)	Pay Day
March 1	March 31	March 16	March 21	March 22	March 31
April 1	April 30	April 17	April 19	April 20	April 28
May 1	May 31	May 15	May 18	May 19	May 31
June 1	June 30	June 15	June 19	June 20	June 30
July 1	July 31	July 17	July 19	July 20	July 31
Aug. 1	Aug. 31	Aug. 16	Aug. 21	Aug. 22	Aug. 31
Sept. 1	Sept. 30	Sept. 15	Sept. 20	Sept. 21	Sept. 29
Oct. 1	Oct. 31	Oct. 16	Oct. 19	Oct. 20	Oct. 31
Nov. 1	Nov. 30	Nov. 14	Nov. 16	Nov. 17	Nov. 30
Dec. 1	Dec. 31	Dec. 1	Dec. 4	Dec. 5	Dec. 19